Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
North Avenue, Diliman, Quezon City, Philippines
Tel No. (+63 2) 9209120/9209130 Trunkline No. 667-6700 loc 134 Fax No. (+63 2) 920-1635 Email: central@mgb.gov.ph

CERTIFICATE OF COMPLIANCE

Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes

I, **WILFREDO G. MONCANO**, Filipino, of legal age, **Director** of the **Mines and Geosciences Bureau**, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

1) The **Mines and Geosciences Bureau** including its *Central Office and fifteen (15) Regional Offices* has established its service standards known as the Citizen's Charter that enumerates the following:
    a. Vision and mission of the agency;
    b. Government services offered;
        i. Comprehensive and uniform checklist of requirements for each type of application or request;
        ii. Step-by-step procedure to obtain a particular service;
        iii. Person responsible for each step;
        iii. Maximum time needed to conclude the process;
        iv. Document/s to be presented by the applicant or requesting party, if necessary;
        v. Amount of fees, if necessary; and
    c. Procedure for filing complaints.
2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this (day) of (month), (year) in (city, province), Philippines.

WILFREDO G. MONCANO
Director
Mines and Geosciences Bureau

MINES & GEOSCIENCES BUREAU
Office of the Director

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9/1/2021 Certificate 3:40 PM

SUBSCRIBED AND SWORN to before me this 03 SEP 2021 of ___, ____in QUEZON CITY, Philippines, with affiant exhibiting to me his/her _____issued on _____at_____.

ATTY MICHAEL DARWIN M. BAYOTAS
NOTARY PUBLIC FOR QUEZON CITY
COMMISSION NO. [illegible] 2019-2020)
COMMISSION EXTENDED UNTIL DECEMBER 31, 2021
AS PER EN BANC [illegible] 2021
UNIT 204 TONY GALVEZ [illegible] 7TH AVENUE
ARANETA CENTER, QUEZON CITY
PTR NO 0599225 JUNE [illegible] JAN 4, 2021
IBP LIFETIME NO 011227 [illegible] CITY NOV 07 201
MCLE COMPLIANCE NO. [illegible]2600 MAY 29 201
ATTORNEY'S ROLL NO. 56180
TIN NO. 274-955-264-000

NOTARY PUBLIC/ ADMINISTERING OFFICER

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